

# ELEMENTARY MAGNET SCHOOL APPLICATION

## 2009 - 2010

### DEADLINE

**\*\*MARCH 10, 2009 @ 4:45 P.M.\*\***

*(Late applications are accepted but will be placed on a late waiting list)*



#### INSTRUCTIONS

- Please print or type this form and complete all information
- Complete a separate application for each student
- **ALL SIBLINGS MUST APPLY BY THE DEADLINE FOR PRIORITY PLACEMENT**
- Students must be five (5) years old on or before August 31<sup>st</sup> to apply for Kindergarten
- **Return application directly to the Magnet Admissions Office** for processing and selection (detailed information is on the back of this application form)

**\*\*School offices are not responsible for turning in applications for parents and students\*\***

#### For Office Use Only

Date Received: \_\_\_\_\_

ID#: \_\_\_\_\_

Sibling: Yes  No

Acceptance Date: \_\_\_\_\_

Acceptance Returned: \_\_\_\_\_

Written Decline: \_\_\_\_\_

#### **WRITE IN YOUR CHOICE OF SCHOOL(S):**

<u>1<sup>st</sup> CHOICE</u>	<u>2<sup>nd</sup> CHOICE</u>	<u>3<sup>rd</sup> CHOICE</u>
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*(one choice required but optional 2<sup>nd</sup> and/or 3<sup>rd</sup> choices are allowed)*

❖ Did you previously apply for the 2008-2009 school year for your 1<sup>st</sup> choice elementary magnet school program and not selected? Yes  No

#### *STUDENT INFORMATION*

**\*FALSE OR DELIBERATELY INCORRECT INFORMATION WILL AUTOMATICALLY DISQUALIFY A STUDENT FROM THE ADMISSIONS PROCESS\***

STUDENT LEGAL NAME: Last First Middle			DATE OF BIRTH: ____/____/____	SS or ID #: _____
PREFERRED NAME: Last First Middle <i>(if different than legal name)</i>			CURRENT AGE: _____	GENDER: Male <input type="checkbox"/> Female <input type="checkbox"/>
HOME ADDRESS: Street/Apt # City State Zip Code			HOME PHONE: ( ) ( )	
TRANSPORTATION OR CHILD CARE ADDRESS: <i>(if different than home address)</i>			PHONE: ( ) ( )	
2009-2010 GRADE LEVEL:	CURRENT SCHOOL:	BASE ELEMENTARY ASSIGNMENT FOR 2009-2010 <i>(if known):</i>		
ESOL PROGRAM: Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(English as a 2<sup>nd</sup> language)</i>	STUDENT'S PRIMARY LANGUAGE: English <input type="checkbox"/> Spanish <input type="checkbox"/> Other _____		SPECIAL EDUCATION: Yes <input type="checkbox"/> No <input type="checkbox"/>	GIFTED PROGRAM: Yes <input type="checkbox"/> No <input type="checkbox"/>
MAILING REQUESTED IN: English <input type="checkbox"/> Spanish <input type="checkbox"/> Vietnamese <input type="checkbox"/>				
RACE: <i>(check only one)</i> <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> Black Not Hispanic Culture <input type="checkbox"/> Hispanic (Spanish Culture) <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> White Not Hispanic Culture <input type="checkbox"/> Multi Racial				

#### *FAMILY INFORMATION*

PUPIL LIVES WITH: <input type="checkbox"/> Both Parents <input type="checkbox"/> Mother Only <input type="checkbox"/> Father Only <input type="checkbox"/> Parent/Step-parent <input type="checkbox"/> Other Relative <input type="checkbox"/> Other				
FATHER/GUARDIAN NAME: First Last		EMPLOYER:	DAY PHONE: ( ) ( )	
MOTHER/GUARDIAN NAME: First Last		EMPLOYER:	DAY PHONE: ( ) ( )	
STEP-PARENT/GUARDIAN NAME: First Last		EMPLOYER:	DAY PHONE: ( ) ( )	
❖ NOTE: IS A PARENT OR GUARDIAN ON STAFF AT YOUR CHILD'S 1 <sup>ST</sup> CHOICE ELEMENTARY MAGNET SCHOOL? Yes <input type="checkbox"/> No <input type="checkbox"/>				
ADDITIONAL CONTACT PERSON: First Last		RELATIONSHIP:	DAY PHONE: ( ) ( )	
PARENT E-MAIL ADDRESS: <i>(please print clearly)</i>				

**CONTINUED ON BACK SIDE**

### CURRENT SIBLING INFORMATION

Are any siblings <b>currently attending</b> an elementary magnet school? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes: list sibling(s) name(s), magnet attending and grade level:		
Sibling Name:	Magnet Currently Attending:	2008-09 Grade Level:
Sibling Name:	Magnet Currently Attending:	2008-09 Grade Level:
<b>Siblings of students currently attending your 1<sup>st</sup> choice magnet school are given priority placement if they apply by the March 10<sup>th</sup> deadline.</b> <b>NOTE: Applications for siblings received after the deadline will be placed on a late waiting list and will lose priority for sibling placement.</b>		

### SIBLING APPLYING GROUP INFORMATION

**\*\*A separate application must be submitted for each student\*\***

Is there more than one <b>new</b> sibling <b>applying</b> for an elementary magnet school? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes: list sibling name(s), applying for, and grade level:		
Sibling Name:	Magnet Applying For:	2009-2010 Grade Level:
Sibling Name:	Magnet Applying For:	2009-2010 Grade Level:
<b>Check box:</b>	<b>*Parents must indicate their selection preference for family groups*</b>	
Yes <input type="checkbox"/>	If <b>YES</b> , siblings would all have to be selected at the same time for their grade levels or they will all remain in a waiting pool.	
No <input type="checkbox"/>	If <b>NO</b> , siblings would not have to be selected at the same time to be offered a placement. If the selected sibling accepts the assignment, additional siblings not selected would then be moved up into the sibling priority waiting pool.	

### **PARENT/GUARDIAN SIGNATURE:** *Signature required. If joint custody, both parents must sign the application form before it will be processed.*

Once a student is accepted to and attends a magnet school that becomes their assigned school. Parents must contact their magnet school principal for instructions regarding exit procedures before their child will be allowed to enroll at any other school.

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

### **APPLICATION INSTRUCTIONS**

The application **DEADLINE** is **TUESDAY, MARCH 10, 2009 @ 4:45 P.M.** Following are the four ways to submit your application:

- HAND DELIVER TO: MAGNET ADMISSIONS OFFICE, 201 N. WATER, ROOM 422, WICHITA, KS 67202**
- FAX:** The application may be faxed to **973-4725** but must be received **in** the Magnet Admissions Office no later than the **deadline date and time**. Applicants may call or email the Magnet Admissions Office to verify that the fax was received and is legible. The Magnet Admissions Office is not responsible for the confirmation of faxed applications.
- U.S. MAIL:** Mail application directly to the Magnet Admissions Office. A **postmark** of **MARCH 10, 2009** will be accepted "on time".
- WEB SITE:** Applications may be printed from **www.usd259.com** and hand delivered, faxed or mailed to the Magnet Admissions Office.

**\*NOTE: School offices are not responsible for turning in applications for parents and students\***

### **SELECTION PROCEDURES**

Random selections conducted in the Magnet Admissions Office the middle of April 2009 to fill available seats will only include the student's **1<sup>st</sup> choice** magnet school. Students who apply by the March 10, 2009 deadline will be included in this selection process and letters will be mailed to parents indicating the selection results (both accepted and waiting) no later than the end of April. If a student is selected an Acceptance Form will be mailed with the notification letter. The Acceptance Form will need to be signed by the parent and returned to the Magnet Admissions Office to accept the placement.

### **WAITING LIST PROCEDURES**

All students not accepted to their **1<sup>st</sup> choice** magnet school during the April 2009 random selections will automatically be placed in a waiting pool for all of their choices. Students notified that they are waiting for their 1<sup>st</sup> choice are also automatically placed in the waiting pool for their 2<sup>nd</sup> and/or 3<sup>rd</sup> choices. After the April selection, if vacancies occur and additional selections are conducted, parents will be notified by an additional letter or phone call from the Magnet Admissions Office if their child is selected for any of their 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> choices. Applications received after the March 10<sup>th</sup> deadline will be held until May and the parent/guardian will be mailed a letter by the end of May from the Magnet Admissions Office indicating the student's application status after the application has been processed. Late applications decrease a student's opportunity to be selected for an elementary magnet school.

### **MAGNET SCHOOL DECLINE PROCEDURES**

The parent/legal guardian of a newly accepted magnet student who has **not attended** and decides to decline their acceptance before the first day of school must submit a **written decline** to the Magnet Admissions Office before the student can be reassigned back to their home base school. Any student who declines a magnet placement for any reason must reapply and go through the random selection process to be accepted back into any magnet school.

### **NON-RESIDENT (OUT OF DISTRICT) APPLICANTS**

A student who resides out of district (BOE Policy P5506) may apply for an elementary magnet school but will not be offered a placement until after all of the in-district applicants have been assigned or offered placements and space is still available. Out of district applicants need to apply by the March 10, 2009 deadline but their application will not be processed until May. Notification letters on the student's application status will be mailed to parents by the end of May from the Magnet Admissions Office. Out of district students must be selected and in attendance at a magnet prior to September 20, 2009.

For more information on magnet schools: Magnet Admissions Office: 973-4464 or email: [munn@usd259.net](mailto:munn@usd259.net)

**BUS TRANSPORTATION NOT PROVIDED FOR STUDENTS WHO LIVE WITHIN 2.5 MILES OF SCHOOL**